

## **Policy/Memo 56**

**Number:** Policy Memo 56

**Date Issued:** January 17, 1992

**Subject:** Approving an Option Change Outside of the Annual Option Change Period

### PURPOSE:

Expand the reasons for approving an option change outside of the annual option change period.

### BACKGROUND:

Recently the Dept. of Health changed its policy and now allows a person to enroll in an HMO if the person works within the HMO's service area. Previously a person had to reside within the service area. Since employees will now be permitted to enroll where they work, some may request option changes when a change in employment occurs.

### POLICY:

The following page provides a list of current exceptions and the new additions.

#### **New Additional Circumstances:**

- The enrollee has a job change and wishes to change to an HMO that was not previously available where he or she last worked or resides.
- The enrollee's job changes out of an HMO's service area in which he or she is enrolled.
- The enrollee retires and does not live in the HMO's service area but was enrolled in the HMO because he or she had worked in the HMO's service area.